

Defining Course Fees

Once you have defined your price matrix, you will need to define what fees need to be charged for which courses. This is done by going to **Courses** and then **Search** from the **Main Menu**.

Find the course you wish to configure the fees for and then press the blue **Configure** button in line with it. On the **Manage Course** page, you will find the **Price Differentiator** on the right-hand side, this is what defines what students attending this course will be charged.

Press on the **Prices** tab and alter the **Price Differentiator**, you will see the prices for each membership type change. Choose from the **drop-down** the relevant price differentiator for the specific course you are on.

Manage Course - Course No : 794
London - Swimming Original - April 2022

Class type: Stage 1
Start date: 06-Apr-2022
End date: 27-Apr-2022
Pool / Area: Studio 221
Section: Whole Studio
Register: Swimming
Price Differentiator: Group Lessons
Repeating:
Syllabus Required:
Awards Required:
Duration: 30
No of lessons: 4
Lesson frequency: Weekly
Min Class Size: 3
Max Class Size: 8

Instructors | Lessons | Syllabus | Awards | Prices | Register | Billing | Attendees

| Name | Role | Lead |
|----------|------------|------|
| A Sample | Instructor | Yes |

Manage Instructors

Add course | Update course | Clear fields | Delete course

Price Differentiator drop-down.

Press Update Course after any changes are made.

Remember to press **Update Course** after making any changes, or the alterations will not be saved.

Changing the price differentiator after placing a student on a course and having an invoice generated will not update the prices shown on their invoice. You can either use the **Re-Create Orders** button found under the **Financials** section of the **Main Menu**, alternatively, removing a child from a course and then placing them back on after changing the price differentiator will delete the old invoice and then create a new one with new prices.